



License Exception TMP - Temporary Export - Tools of Trade

You must download to your desktop before completing. Once completed, save prior to sending or all info will be lost.

Please read the following in its entirety before completing the form

License exception TMP (temporary export) cannot be used if travel is to Cuba or Sudan¹. Nor may encryption technologies be imported to countries that ban such technologies. Travelers should be aware of any country that restricts importation and/or use of encryption technologies or that may also require prior registration before importing the restricted items.

INSTRUCTIONS: This form is to be completed by the traveler. If you are not certain how to answer a question, contact the Director of Export Control Compliance at: exportcontrol@miami.edu or call 305-284-9558. The License Exception TMP form is to be submitted to the Export Control Compliance mailbox exportcontrol@miami.edu. The License Exception TMP form cannot proceed until this form is submitted to the Export Control Compliance mailbox.

To...	exportcontrol@miami.edu;
Cc...	Collins, William Jesus;
Subject	SEBASTIAN THE IBIS

Traveler Information

Traveler Name:	<input type="text"/>	Traveler Title:	<input type="text"/>
Department:	<input type="text"/>	Traveler Phone:	<input type="text"/>
Traveler eMail:	<input type="text"/>	Supervisor Name:	<input type="text"/>
Has the traveler registered with International SOS through UM's Travel?	<input type="checkbox"/>	Has the traveler consulted with UM-IT about a 'loaner' laptop?	<input type="checkbox"/>

Travel Information

Departure Date: Return Date:

What Country(ies) will the traveler enter?

Will this travel be part of a series of trips to the same destination, for the same purpose? If 'Yes', how many trips do you estimate will be taken?

What is the purpose of this travel? Conference Meeting Research / Field Work Other

If "Other", please explain in detail:

If Research / Field Work - will you be conducting research in International waters?

Laptop Technology Information

Make: Model: Serial #²: Was your UM laptop issued through the Medical campus IT Department?

Does your UM laptop have any encryption software installed, besides McAfee?

If "Yes", please identify all encryption software installed, besides McAfee:

Software Name:	<input type="text"/>	Version:	<input type="text"/>
Software Name:	<input type="text"/>	Version:	<input type="text"/>

Will you be carrying on any external media device (e.g., flash drive, external hard drive, memory card) any information which is considered export controlled?

Do you have a security cable lock for your laptop? Do you consider the laptop and other items you are carrying to be "tools of trade"?

Tools of Trade is defined as the type and amount of instruments, tools, equipment, devices and machinery as would be usually used in the normal course and scope of a person's profession, trade, or occupation without the use of additional labor.

¹Reference 15 CFR 740.9(a)(2)(i)

²Serial number is located on the bottom side of the laptop. Contact UM-IT for assistance.



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Certification & Authorization

By my signature below, I certify:

1. I will hand-carry the items noted above as a "tool of trade" to conduct University of Miami business only.
2. I will return the items noted above to the U.S. on the date noted, which is no later than 12 months from the date of leaving the U.S., unless they are certified by me to have been consumed, or destroyed abroad during this 12 month period.
3. I will keep the items under my "effective control" while abroad. I understand that this means it must stay in my physical possession in a locked and secured environment and that I may not allow another individual to use the items, even if such a person is another University employee.
4. I will take security precautions to protect against unauthorized release of technology while the items are being used during my travel.
5. I will not take any item or software developed by the University of Miami and non-commercial strong encryption source code outside the United States territory, unless I have received approval from the University's Export Compliance Director in writing.

Travelers Signature:

Date:

Printed Name:

For Use By the Office of the Vice Provost for Research

The use of License Exception TMP is authorized for use by this traveler.

The use of this license exception is valid from:

to:

The use of License Exception TMP is denied for reasons outlined below.

- Items do not qualify under "tools of trade"
- Travel is to destination that is identified as ineligible for license exception use

University ECO Signature:

Printed Name: William J. Collins

Date: