

## InfoReady Log In Instructions

1. Go to <https://miami.infoready4.com/> or click on the provided link to the competition.

You will be rerouted to the UM Home Page Screen for Limited Submission Competitions and Internal Award Programs (see below).

2. Click on the Log In button (upper right-hand corner)



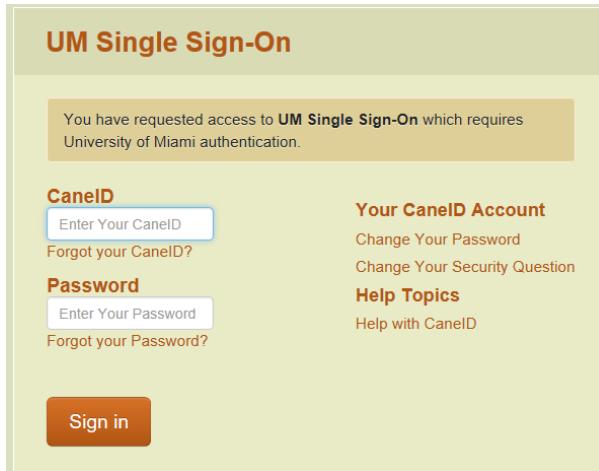
The screenshot shows the University of Miami homepage. At the top, there is the University of Miami logo and a navigation bar with 'UNIVERSITY OF MIAMI' and 'CALENDAR'. Below the navigation bar, there is a section titled 'FUNDING OPPORTUNITIES' with a red circle around the 'Log In' link. The main content area features a section titled 'Limited Submission Competitions and Internal Award Programs' with a photo of three researchers in a lab. Below the photo, there is text about the Office of the Vice Provost for Research (OVPR) assisting faculty in finding funding for individual, collaborative and multidisciplinary research. To the right of this section, there is a sidebar titled 'Internal Funding Opportunities' with a red circle around the 'Log In' link. The sidebar contains text about 'Limited Submission Competitions' and 'Internal Funding' programs, along with links to 'Gables and RSMAS' and 'Miller School' sections. At the bottom of the page, there is a search bar and a table with columns for 'Title', 'Due Date', 'Organizer', 'Category', and 'Award Cycle'.

3. Once you click on the Log In button, you will see the below. Click on the blue University of Miami Log In button.\*



The screenshot shows a login page titled 'Login for University of Miami Users'. The page instructs users to use their University of Miami user name and password to log into InfoReady Review. At the bottom of the page, there is a blue button with the text 'University of Miami Login' inside a red circle.

4. Enter your UM single sign on credentials.



The image shows the UM Single Sign-On login page. The title 'UM Single Sign-On' is at the top. A message box says: 'You have requested access to UM Single Sign-On which requires University of Miami authentication.' On the left, there are fields for 'CanelID' (with 'Enter Your CanelID' placeholder) and 'Password' (with 'Enter Your Password' placeholder). Below these are 'Forgot your CanelID?' and 'Forgot your Password?' links. On the right, there is a 'Your CanelID Account' section with links to 'Change Your Password', 'Change Your Security Question', and 'Help Topics' (including 'Help with CanelID'). A large 'Sign in' button is at the bottom.

5. Once you've logged in, you will be redirected to the homepage.

6. Click on the “applications” tab and select the application for which you’d like to apply. Once you’ve entered the required information, click on “submit” and you are done.